APPENDIX A – IPG CAS Year 2 (draft) Programme

Delivery Plan (Gantt chart) Apr 2022 to March 2027

						FY 2	2/23			FY 2	FY 23/24		FY 24/25				FY 25/26				FY 26/27				
Task	Task Name	Responsible	Start Date	End Date	Complete (%)	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q 3	Q4	Q 1	Q2	Q 3	Q4	Q 1	Q2	Q 3	Q4
1a	1a - Undertake MEES risk and boundary assessment at asset level to deliver portfolio cost and risk profile	Investment Property Group Director	01-Apr-22	30-Sep- 22	60%																				
1b	1b - Identify costs required to upgrade major refurbishment works to EPC grade B between 2022 and 2030	Investment Property Group Director	01-Apr-22	30-Sep- 22	40%																				
1c	1c - Identify and agree environmental Due Diligence standards	Investment Property Group Director	01-Jul-22	30-Sep- 22	20%																				
1d	1d - Additional buildings added to group task 1a,1b,1c,2,4	Investment Property Group Director	01-Apr-22	30-Sep- 22	20%																				
2	Undertake a study to establish process, cost and benefit of an improved metering strategy	Investment Property Group Director	01-Apr-22	30-Sep- 22	20%																				
3	3 - Undertake green lease MOU pilot group tenants to evolve a working template for portfolio roll-out	Investment Property Group Director	01-Apr-22	31-Mar- 23	10%																				
4	4 - Design an operating plan to identify a pathway to 60% emissions reductions by 2040, identifying major milestones and investment strategy	Investment Property Group Director	01-Apr-22	31-Mar- 23	10%																				
5a	5a - Capital Opportunity Budget	Investment Property Group Director	01-Apr-22	31-Mar- 27	0%	Mo	obilisat	ion	Delivery phases on lease break for individual tenancies																
5c	5c - Sustainable Property Specialist - 1 FTE (outsourced)	Investment Property Group Director	01-Apr-22	31-Mar- 24	100%																				
5d	5d - Capital PM resource	Investment Property Group Director	01-Apr-22	31-Mar- 27	0%																				
6	6 - Design and Deliver Member Training	Investment Property Group Director	01-																						

Delivery Plan (Gantt chart) FY2022/23

FY 22/23 (1 April 2022 to 31 March 2023)

						Quarter 1		Quar	Quarter 2			Quarter 3			Quarter 4		
Task	Task Name	Responsible	Start Date	End Date	Complete (%)	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
1a	1a - Undertake MEES risk and boundary assessment at asset level to deliver portfolio cost and risk profile	Investment Property Group Director	01-Apr- 22	30-Sep- 22	60%												
1b	1b - Identify costs required to upgrade major refurbishment works to EPC grade B between 2022 and 2030	Investment Property Group Director	01-Apr- 22	30-Sep- 22	40%												
1c	1c - Identify and agree environmental Due Diligence standards	Investment Property Group Director	01-Jul- 22	30-Sep- 22	20%												
1d	1d - Additional buildings added to group task 1a,1b,1c,2,4	Investment Property Group Director	01-Apr- 22	30-Sep- 22	20%												
2	Undertake a study to establish process, cost and benefit of an improved metering strategy	Investment Property Group Director	01-Apr- 22	30-Sep- 22	20%												
3	3 - Undertake green lease MOU pilot group tenants to evolve a working template for portfolio roll-out	Investment Property Group Director	01-Apr- 22	31-Mar- 23	10%												
4	Design an operating plan to identify a pathway to 60% emissions reductions by 2040, identifying major milestones and investment strategy	Investment Property Group Director	01-Apr- 22	31-Mar- 23	10%												
5a	5a - Capital Opportunity Budget	Investment Property Group Director	01-Apr- 22	31-Mar- 23	0%												
5c	5c - Sustainable Property Specialist - 1 FTE (outsourced)	Investment Property Group Director	01-Apr- 22	31-Mar- 23	100%												
5d	5d - Capital PM resource	Investment Property Group Director	01-Apr- 22	31-Mar- 23	0%												
6	6- Design and Deliver Member Training	Investment Property Group Director	01-Apr- 22	30-Sep- 22													

APPENDIX B – Summary of Report Progress

Fund	Number of Properties	Number of EPCs Completed	Number of Completed Draft Reports	Percentage Complete Draft Reports
Bridge House Estates	22	17	3	14%